

## INTRODUCTION

Welcome to the 7<sup>th</sup> Edition of the AWE Supply Chain Bulletin.

If you any suggestions about what you would like to see, or you have a good news story about the work you do with AWE, let us know and it could appear in our next issue – email us at [SCM.Relmanagement@awe.co.uk](mailto:SCM.Relmanagement@awe.co.uk).

## IONISING RADIATIONS REGULATIONS 2017 (IRR17)

A new guidance document



A new guidance document has been produced to help suppliers and AWE staff responsible for arranging and managing contracts to understand how radiation safety regulations apply to suppliers' work at AWE (see attachment to bulletin email).

In order to achieve its core mission, AWE uses many different radioactive materials and pieces of radiation-generating equipment on its sites. As in all UK workplaces, the safe use of these materials and equipment is controlled by the Ionising Radiations Regulations 2017 (IRR17).



Suppliers working on site at AWE may be subject to IRR17, even if they do similar work elsewhere which is not covered by the regulations. There are a number of duties that fall onto an external supplier, even if the radioactive material or

equipment belongs to AWE. Failure to comply with the regulations is a breach of the Health and Safety at Work Act. Given the complex nature of some of AWE's facilities, whether or not a particular task is subject to the regulations and which employer has responsibilities for each aspect may not be immediately clear. The guidance document aims to assist with clarifying the legal duties of each employer in each situation.

If your company is involved in new or unfamiliar work in an AWE facility that contains radioactive material, or have any queries relating to your responsibilities under the Regulations, please consult the AWE guidance note on 'Contractor Responsibilities Under IRR17'. Any further queries can be directed to the AWE Corporate Radiation Protection Adviser (AWE) via [SCM.Relmanagement@awe.co.uk](mailto:SCM.Relmanagement@awe.co.uk).

## ASSURANCE BENCHMARKING SURVEY



As a supplier, assurance is important to your company; the assurance team within AWE is carrying out a survey which aims to look at how other organisations perform Assurance across their whole structure, the view being to identify strengths, best practices and improvement opportunities.

if you are interested in taking part in our Assurance benchmarking survey, then please contact us at:

[AssuranceBenchmarking2018@awe.co.uk](mailto:AssuranceBenchmarking2018@awe.co.uk)

The survey and confidentiality statement will be forwarded to complete.

The output of the survey will be a report containing comparative data for your company to review and use.

## SUSTAINABILITY IN ACTION

AWE to phase out disposable cups



AWE is committed to making sustainability improvements in its activities. Working with Eurest our catering contractor, over the last few months we have been issuing re-usable travel mugs to site residents. This is with a view to removing the disposable, single use coffee cups from our restaurant and coffee shops.

From Monday 29 April, there was an increased charge for any hot drink purchased in a disposable cup.

For our suppliers who regularly access site, you are encouraged to bring your own re-usable travel mug and receive a 10p discount on your hot drinks.

With effect from Monday 1 July 2019, AWE will be a disposable cup-free site.



## Supplier Competency - IT Security



### Certification and audits

AWE is continuing to review the security arrangements in place within our Supply Chain. As part of our Supplier Competency Evaluation process we ask about a number of topics and certification standards held – eg quality, environment, health, safety – and security. In some cases, our professionally qualified assessors will need to make a site visit, in order to understand the physical, procedural and technical (IT) security arrangements in place.

This process typically takes less than a half day, and usually takes the following format:

- We provide a threat briefing, based on a realistic and topical assessment of the threats that AWE, and by extension our Supply Chain, face.
- We explain our expectations about the sort of security mechanisms that should be in place.

Our expectations are both realistic and proportionate – so for instance we understand what is achievable for a sole trader, versus a small business, versus a large specialist provider, versus a global corporate supplier.



If you have a third-party providing IT support – which many of our suppliers do – then it makes sense for them to attend the visit as well. We want to follow risk to where it really lies, and when a third-party manages your (our!) data then we want to understand how they can demonstrate their own security arrangements.

Where appropriate, we can give guidance on the sorts of controls that should be in place, and on the extent to which you might seek external certifications – basic cyber hygiene, in accordance with the [Cyber Essentials scheme](#), is just good business practice.

Many of our suppliers have commented that our security assessments are pragmatic, helpful, and give a refreshing perspective on what lies within our risk appetite.

If you are in any doubt about the sort of security arrangements that we expect – and indeed that any of your customers should expect – then please get in touch with the AWE Supplier Management Team - [SCM.Relmanagement@awe.co.uk](mailto:SCM.Relmanagement@awe.co.uk). And watch out for our revised guidance being rolled out during the coming quarter.

### Please Remember...



#### Change of details

- Remember to inform us of any changes within your business that could invalidate our records e.g. contact details, address, company mergers. In particular, if core details change such as address or bank details, please provide the information on company letterhead paper and emailed to [SCM.Relmanagement@awe.co.uk](mailto:SCM.Relmanagement@awe.co.uk) as a pdf.

#### Certification renewals

- Reminder that ISO 9001 and ISO 14001 transition has passed and if you achieved successful certification please send us a copy of your new certificate, plus any other new/renewed certificates eg BS OHSAS 18001, ISO 45001, ISO 27001 or Cyber Essentials to [SCM.Relmanagement@awe.co.uk](mailto:SCM.Relmanagement@awe.co.uk).

#### Deliveries

- As per the delivery notice (attached to email) issued with February 2019's bulletin, please ensure that if you deliver any goods to AWE's sites that the following vital information is **labelled directly and visibly on the package, otherwise your delivery will be rejected:**
  - The **named individual** as detailed on the line of the relevant Purchase Order;
  - The named individuals **building number** as detailed on the line of the relevant Purchase Order;
  - The **quantity of items** enclosed; and
  - The relevant **Purchase Order number**.